South Shore Bank

Hard Token Activation

Log into South Shore Bank Business Online Banking using your Company ID, User ID and Password.

A separate communication regarding your new Company ID and Temporary Password has been sent to you. User ID's have not changed unless you have been notified.

After you have successfully logged in, please follow these steps:

1. Find the Administration Tab
2. Select Self Administration
3. Go to Secure Token Setup – have Hard Token in hand
4. Enter the following information
   a. Token Code or Passcode – Enter the 6-digit number displayed on the front of the token
   b. PIN – enter a unique 8-digit number
   c. Confirm PIN – re-enter your PIN
   d. Click Submit
5. Watch for messaging on the page to say "You have successfully set up your token"
6. If you do not receive this confirmation message, please contact the Bank for assistance.

Tokens will be required when approving payments, such as ACH or WIRE transactions. To process these payments successfully, you will be asked for a Secure Token Passcode which will consist of your PIN + the 6-digit code presented on the hard token, creating a total of 14 characters.

We are available to answer your questions at any South Shore Bank location or with a member of our Business Online Banking Team at 781.682.3240; Monday–Friday, 8:00 AM–5:00 PM.