



## What is ACH Prefunding?

ACH Prefunding requires your account to have sufficient and available funds for payment on all ACH Credit payments. An ACH Credit payment is when you are sending funds out of your account.

## How does ACH Prefunding work?

When an ACH Credit Payment is submitted, the system will perform a verification of funds. Two business days prior to the Effective Date, the system will perform a subsequent verification of funds and at that time the funds will be withdrawn from your account. The debit to your account will show as **ACH/ZELLE DEBIT – ACH Prefund – (Payment or Template Description)**. These descriptions are entered at time of payment and/or template creation.

## What if ACH Prefunding Fails?

If your account does not have sufficient funds for the ACH Credit Payment, you will receive an email notification. This email will state *“Your ACH Transaction of \$\$\$ scheduled for MM/DD/YYYY has failed funding attempt(s). Please ensure that adequate funds are available within the funding account prior to cutoff time to ensure timely processing.”* To ensure your transaction will process, you must fund the account, the amount of the ACH Credit file, prior to 6 PM EST on the date you submitted the transaction. If funding does not take place prior to 6 PM EST, the ACH payment will fail, and you will need to reinitiate the ACH payment.

## Examples

- Submit an ACH Credit on Monday with an Effective/Payment Date of Friday. Two business days before the effective/payment date, Wednesday, the system will perform verification of funds and debit the account the total of the ACH.
  - a. If the account has sufficient funds for the ACH transaction, you will receive an email stating “ACH Payment accepted for processing” and you will see a debit to your account.
  - b. If the account does not have sufficient funds for the ACH transaction, you will receive an email stating “Your ACH Transaction has failed funding attempts” and you have until 6 PM EST to fund the account or the ACH payment will fail.
- Submit an ACH Credit on Wednesday with an Effective/Payment Date of Friday. The system will perform verification of funds and debit the account the total of the ACH.
  - a. If the account has sufficient funds for the ACH transaction, you will receive an email stating “ACH Payment accepted for processing” and you will see a debit to your account.
  - b. If the account does not have sufficient funds for the ACH transaction, you will receive an email stating “Your ACH Transaction has failed funding attempts” and you have until 6 PM EST to fund the account or the ACH payment will fail.
- Submit an ACH Credit on Tuesday with an Effective/Payment Date of Wednesday. The system will perform a verification of funds and debit the account the total of the ACH.
  - a. If the account has sufficient funds for the ACH transaction, you will receive an email stating “ACH Payment accepted for processing” and you will see a debit to your account.
  - b. If the account does not have sufficient funds for the ACH transaction, you will receive an email stating “Your ACH Transaction has failed funding attempts” and you have until 6 PM EST to fund the account or the ACH payment will fail.

